

NOTES FOR CONTRIBUTORS

The Journal of the Siam Society welcomes original articles and notes of a scholarly nature in conformity with the principles and objectives of the Siam Society, of investigating the arts and sciences of Thailand and neighbouring countries.

ARTICLES—Articles should be primarily in English, and must be accompanied by an abstract in English (of fewer than 200 words) and a brief biographical note about the author(s). The word length of the manuscript contribution must be given in a covering letter, with full postal and e-mail addresses. The author(s) must confirm that the article has not been published elsewhere in any form, nor is currently under consideration for publication elsewhere. Articles submitted to *JSS* are subject to review by external referees.

Typescripts should not normally exceed 7,000 words (including footnotes and references). They may be sent by email or mailed on a CD to the Society, preferably as an MSWord® document, with an accompanying pdf of the same content.

Contributors using special fonts, such as for various Asian languages, should consult the editor in advance.

Citations in the text should, where possible, follow the author—date system (e. g., Jones 1970: 82) and full details should appear in the list of references at the end of the article. These references must be complete bibliographical entries and include the full name of the author(s), title, and publication data, including the place of publication, publisher and date of publication (including the original date of publication, if the item is a reprint). Titles of the books and periodicals should, of course, be italicized. N.B. Thai authors are to be cited and listed according to their first name (not their surname, as most non-Thai authors are).

Footnotes are to appear as such, not as endnotes, and should be numbered consecutively. References to articles or books written in Thai should include the title in romanized Thai followed by a translation into English in parentheses. Romanization in general follows the system of the Royal Institute.

If in doubt concerning form or how to reference non-standard sources, please consult the *Chicago Manual of Style* (most recent edition), or *Hart's Rules for Compositors and Readers at OUP* (most recent edition). If in doubt over spelling, use, as with the United Nations, the *Concise Oxford Dictionary* (most recent edition), taking the first entry where variants are allowed.

STYLE—Each paper should follow a consistent form of dating, capitalization (to be kept to a minimum), and other aspects.

The style should be appropriate for scholarly journals with a readership of specialists in a diversity of fields and nationalities; this said, jargon is to be avoided and articles should be readily comprehensible by non-specialists. Numbers below 11 are to be written out, as are century numbers (e. g., 19th century) and the First or Second World War. Date forms should be day—month—year, without contractions; e. g., 13 April 2007. Acronyms must

always be spelt out when first used; e. g., National Economic and Social Development Board (NESDB). Measurements should be metric, not imperial.

Non-native speakers of English are strongly advised to have their contributions checked by a native speaker before submission. Both British and American English variants are admitted, but an article must be internally consistent in the use of whichever is selected.

ILLUSTRATIONS—Photographs, drawings, site plans, maps and other illustrative materials should be produced on strong paper, white card or good quality tracing film, and suitably lettered for printing. They should measure approximately twice the intended final size, which should be indicated where possible. If they have been scanned or are computer-generated, the appropriate files should be sent indicating format, together with hard copy.

Do not embed any graphics in the text on the disk or printout, but send them separately. A published full-page illustration may not exceed 210 mm x 140 mm. Photographs should be printed on glossy paper and mounted on thin card. Figures, maps and plates should be titled and numbered; originals should be numbered lightly on the back in pencil only. A list of captions to the illustrations must be provided on separate sheets.

Authors must obtain approval, before submission, for the reproduction in *JSS* of illustrations or other material not their own.

Redrawing or lettering of maps or figures cannot be undertaken by the Siam Society or the editor, who may omit or return substandard work for re-presentation.

The number of illustrations in an article should be limited to a maximum of ten; many articles may need no accompanying visuals.

The Siam Society and its editors stress that the safekeeping of illustrations is entirely the responsibility of contributors and the Society will not be held responsible for any loss or misplacement of visuals. Copies of illustrations must be retained by contributors until after the publication of the relevant article. Illustrations submitted will not be returned to contributors.

PROOFS AND COPIES—Page proofs will be sent to authors if time allows. Authors are reminded that proofs are intended for checking, not rewriting: substantial changes to the text at this stage will result in the contribution being rejected. Failure to respond about corrections by the required date may lead to substitution of the editor's corrected proofs.

One copy of the *Journal* and 20 photocopy prints will be supplied free to authors on publication of the issue in which their contribution is included.

REVIEWS—Unsolicited book reviews are not normally accepted. Offers to write reviews should be directed to the Editor, *JSS*.

Reviews should normally be 1,000–2,000 words in length, written in English and supplied in the same form as for articles. Full bibliographic details about the book under review must be supplied, including ISBN, number of pages and price, if known.

DISCLAIMER—The opinions expressed in the *JSS* are those of the authors and do not necessarily represent the views of the Siam Society.

The editor's decision is final in all disputed issues.



The Siam Society, under Royal Patronage, is one of Thailand's oldest and most active learned organizations. The object of the Society is to investigate and to encourage the arts and sciences in Thailand and neighbouring countries.

Established in 1904, the *Journal of the Siam Society* has become one of the leading scholarly publications in South-East Asia. JSS is international in outlook, publishing original articles of enduring value in English. All articles are subject to peer review. The Society also publishes the *Natural History Bulletin*.

Since its inception, the Society has collected monographs, journals and material of scholarly interest on Thailand and its neighbours. The Society's library, open to members, has one of the best research collections in the region.

For those interested in the Society's library, lectures, tours, publications and other benefits, information is given below on how to become a member.

CORRESPONDENCE—Typescripts, books for review and all correspondence should be sent to:

The Editor, *Journal of the Siam Society*
131 Sukhumwit Soi 21 (Asoke-Montri Road)
Bangkok 10110, Thailand
Tel. (662) 661 6470-7
Fax. (662) 258 3491
E-mail: info@siam-society.org

Subscription requests, membership enquiries and orders for publications should be addressed to Membership Services, at the address given above.

Information about exchange copies of Siam Society periodicals may be obtained from the Honorary Librarian, at the same address.